

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Laboratory:

- The books and journals are maintained against disfiguring. Book binding is carried out on a regular basis for damaged books to avoid further damage. Stock verification is done as a part of regular monitoring and control. Procurement of new books & renewal of journals and recommendation for additional books.
- The institute has an adequate number of computers with internet connections and utility software's. Computer systems, UPS, Software's and Servers are maintained by outsourced technicians, Lab Assistants and Lab-In Charges

Classrooms & Conference Hall:

Classrooms, Auditorium and International Conference hall are provided with enough seating capacity and LCD projectors. Cleanliness of Classrooms, Auditorium and International Conference hall is maintained on a regular basis.

- Laboratories are regularly maintained by the Laboratory attendant. Equipment's are maintained properly, calibrated and serviced periodically. Major breakdown maintenance if required, is carried out by external agencies.

Maintenance of computers:

- Maintenance of computers (Hardware and Software), updating software related to the administrative and overall maintenance of campus infrastructure. Annual maintenance contracts for computers, copier machines, software, CCTV, Fire extinguisher, garden, security are in place. Policy is developed to maintain a balanced student and computer ratio, so that all students will be benefited for academic purposes.

Maintenance of other support systems:

Housekeeping for regular cleanliness of corridors, washrooms, classrooms, laboratories and premises is done by external agencies. Sanitizing of washrooms is done on a regular basis. Greenery is maintained by the gardeners. Solar Panels and power backup facilities like Generators are maintained by Internal Electrician. Clean and hygienic drinking water is available in the Institute.